**THE TRAFFORD COLLEGE GROUP**

**Minutes of the Meeting of the Board of the Corporation**

**held on Wednesday 24 March 2021 at 5.30 pm Via Microsoft Teams**

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| **Present:** | Graham LuccockJames ScottSarah DrakeJanet GrantJed HassidGlad CapewellJill BottomleyLouise RichardsonJeremy WoodsideSue DerbyshireKurt AllmanColette FaganAyo OyebodeSabine Van Der VeerHeather Lang | (Chairperson)(Principal & Chief Executive Officer) |
| **In Attendance:** | Barry WatsonCarmen Gonzalez-EslavaAndrea BennettMichelle LeslieAlison Duncalf | (Corporation Secretary)(Deputy Principal)(Director of Finance & Strategy)(Vice Principal Corporate Services & Planning)(Administrative Support - Governance) |

| **Minute No.** |  |
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|  | Prior to the commencement of the meeting the Chairperson expressed the congratulations of the Board of the Corporation to Esha Mumtaz (FE Student Governor) on her achievement of the AoC Student of the Year Award which was announced at the recent AoC National Conference.  |
| **COR/01/21** | **Apologies for Absence** |
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|  | The Corporation Secretary (CS) reported that no apologies for absence had been received.The Student Governors were not in attendance at the meeting and no apologies were received. |
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| **COR/02/21** | **Declarations of Direct or Indirect Interest** |
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|  | LR declared an interest with respect to agenda item 2(e) (Appointments to the Board of the Corporation). It was resolved that LR would remain in the meeting during consideration of this item but would not be entitled to vote on the appointment.There were no further declarations of interest in any of the meeting business items.  |
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| **COR/03/21** | **Minutes of the Board of the Corporation Meeting held on 15 December 2020** |
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|  | There was agreement that Minute GCOR/116/20 (Apprenticeships) in the second paragraph should read:*“****SDR*** *advised that it had been a productive meeting for what was incredibly complex area of provision.”*The CS undertook to amend the minutes accordingly.**Action: Corporation Secretary**The minutes of the meeting, incorporating the above revision, were approved and accepted as a correct account of the meeting proceedings. |
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| **COR/04/21** | **Matters Arising from the Minutes** |
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|  |  | GCOR/115/20 – Creating an Alumni PropositionThe PCEO reported that he was continuing to work with the Director of Marketing and Admissions (DMA) on the Alumni proposition. The following developments to the proposition were highlighted:* an emphasis was to be placed on student engagement, post leaving TTCG, and the maintenance of a positive connection thereby presenting opportunities for leavers to continue to work with TTCG and advocate on its behalf
* there would be provision of prospects for the upselling of courses to students who had left the TTCG
* there was a shift away from a Higher Education model linked to fundraising with the model being adopted having as its aim maintaining the interest of ex-students in the entity.

The PCEO undertook to keep members updated concerning the development as appropriate.**Action: Principal & CEO** |
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|  |  | 1. GCOR/138/20 – T Level Capital Funding Bid – Outcome

The Vice Principal Corporate Services and Planning (VPCSP) provided a verbal update on the progress of the T Level Capital Funding Bid. It was reported that although the bid had been successful when the application had been submitted in June 2020 it had been pre the phase 2 of the redevelopment at the Stockport College. The VPCSP further reported that following a conversation with the ESFA Capital Team the College had been advised that the application should be withdrawn and resubmitted in Phase 2 or Phase 3 of the Capital Bid funding application.The VPCSP further reported that a decision had subsequently been taken to resubmit in Phase 2 (Science T Level) adding that the submission would be made in advance of the closing date at the end of the week. Members noted that the bid was for a little over £400k which met the bid threshold (the previous scheme had totalled £1m) and was advised that it was a more efficient scheme than originally submitted.The VPCSP advised that the application was currently being prepared and a letter of support would be submitted to the Department for Education by Friday 26 March 2021.**Action: Vice Principal Corporate Services & Planning**There were no issues raised by members arising from the update and it was resolved that the revised T Level Capital Funding Body (Science T Level 3) be supported. |
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|  | There were no further matters raised by members arising from the minutes that had not been actioned or were on the meeting’s agenda. |
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| **COR/05/21** | **Governor Link Visits**  |
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|  | The Chairperson thanked governors and officers who had been involved in the recent Link Governor visits. The Board of the Corporation received Governor Link reports as follows:* **Student Personal Development** (Link Governors SDR and GL)
* **FE Student Engagement** (Link Governor SDR)
* **HE Student Engagement** (Link Governor SDR)
* **Apprenticeships** (Link Governors LR and SDR)
* **Stretford Campus** (Link Governor GL)
* **Employability** (Link Governor LR)
* **Marketing** (Link Governor JH)
* **Employer Engagement** (Link Governor JH)
* **Maths and English** (Link Governor GL)
* **Altrincham Campus** (Link Governor SDR)

The Link Governors reported on the detail of the main issues arising from the virtual meetings which were included in the previously circulated written reports.SDR commended the work of support staff with respect to the breadth of the ways in which they offered and provided support to students. The member further asked if the support available to students was being utilised sufficiently as a marketing tool. The Deputy Principal (DP) responded that there was a wide range of support available to students which had also included extensive student engagement during lockdown. There was confirmation that in terms of marketing the available support this was a work in progress with the DMA.**Action: Director of Marketing & Admissions**Clarity was sought by a member in relation to a PSM and how the effectiveness of the role was measured. The DP confirmed that a PSM was a Personal Support Mentor and added that they were not teachers but were there to support individuals with any difficulties they might have including attendance support. The DP explained how the effectiveness of the role was measured and further reported that funding had been secured for three extra positions leading to 18 postholders in total. The DP further added that the role had had a significant impact on improving attendance, retention and support to students at the Group.The Link Governors for Finance (JW and JG) indicated that they had recently conducted a link meeting for which a report would be provided to the next meeting of the Board of the Corporation.**Action: Finance Link Governors**Wider discussion took place with respect to the utilisation of the governor link reporting and the mechanisms that could be adopted to deliver an enhanced focus upon the positive points emerging from the visits and the action points to be followed up. The CS commented that moving forward it was intended that a summary of the outcomes from the governor link visits would be undertaken on an annual basis.**Action: Corporation Secretary**There were no further issues raised by members arising from the reports and it was resolved that they be noted. |
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| **COR/06/21** | **Timetable for Strategic Plan 2021-2024 and Business Plan 2021-2022** |
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|  | The PCEO outlined the process and timetable associated with the Board’s consideration and approval of the Strategic Plan 2021-2024 and Business Plan 2021-22.The following elements of the timetable were highlighted:* commencement of the roadmap at the governor training session held in April 2021 at which the context of the higher-level influences would be explored
* during the summer term a governor workshop session at which the strategic priorities would be worked up and the mission, vision and values revisited
* the determination of the strategic priorities to be undertaken with the support of the senior team
* to build upon a similar session held the previous year in conjunction with the Cheadle and Marple (CAMSFC) Board.

The PCEO went on to reference the following emerging strategic priorities:* high quality responsive education and training including addressing the lost learners of 16-19s and adult learners
* aiding business recovery and productivity
* community cohesion and inclusion and anchoring the institution in the local community
* financial stability and growth.

The PCEO also identified the following as enabling characteristics:* the Group being a great place to work
* digital
* stabilising influence.

Members referenced the Greater Manchester Industrial Strategy, Digital Strategy and Employment Charter. It was suggested that it would be timely to consider these documents alongside the TTCG’s strategic and business planning.**Action: Principal & CEO**There were no further questions and comments raised by members and it was resolved that the position be noted. |
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| **COR/07/21** | **Covid-19 Update**  |
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|  | The PCEO confirmed that weekly Principal’s Briefings continued to be made and distributed to governors through the CS. There was confirmation that the Group had returned to face-to-face teaching three weeks ago and that during that period mass testing had been successfully conducted on site. Clarity was provided that the onus had been upon opting out of the testing as opposed to opting in. Members noted that students and staff were now engaged in home testing. There was recognition that the new testing regime represented a leap of faith however all necessary testing equipment had been made available and both staff and students were conversant with the necessary reporting mechanisms. The PCEO confirmed that of the 3,000 plus tests conducted in-house only four positive tests had resulted.In terms of the education programme the PCEO reported that students were largely now back on site albeit with blended programmes for some areas. The PCEO confirmed that for lower-level students and those engaged in practical programmes had been brought back fully on site. There was confirmation that more students were on site than had been the case in the autumn term and overall this was being managed well and students were adhering to the rules.The PCEO stated that post the return from the Easter break the focus would be upon the arrangements for Teacher Assessed Grades led by the DP.**Action: Deputy Principal**There were no further questions from members and it was resolved that the Covid-19 update be received and noted. |
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| **COR/08/21** | **Governance Action Plan 2020/2021 – Progress Report March 2021** |
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|  | The CS referred members to the previously circulated Governance Action Plan 2020/2021 and confirmed that the plan had been updated to reflect the progress attained to date.The CS indicated that only one item of concern had emerged relating to the HE Student Governor who was finding it difficult to attend meetings. It was noted that this issue had also been considered by the HE Committee and that the CS was progressing the matter accordingly.The CS further highlighted the following:* RAG ratings that were largely green
* amber RAG ratings mainly related to actions where the completion date had not yet been reached
* there had been pleasing progress with respect to financial stability
* board diversity had improved
* attendance currently stood at 92%, a significantly improved figure, which it was suggested may be due to the remote meeting arrangements that had being adopted during the pandemic.

Members noted the good progress highlighting the financial position and the progress of the Stockport redevelopment. A question was asked by a member in relation to board diversity and the gender and ethnicity balance. There was confirmation that the ethnic balance of the Board was largely reflective of the local community and stakeholders. Clarity was provided that the Search Committee in its consideration of prospective governors took into account a combination of factors a key aspect of which was the identification of skill gaps however the CS added that the Committee was also cognisant of the need to aspire to a Board that was broadly representative of the local community. It was suggested that recruitment should be on the basis of the skill requirements of the Board however searches could be targeted to ensure there was diversity across the membership.It was noted that an area of under representation related to disability. The view was expressed that disability can be hidden and further that a declaration was not always made. The CS confirmed that all applicants were asked if they wished to declare a disability.The Chairperson stated that it was recognised that attaining a diverse membership of the Board was a priority for the sector and was frequently raised by the Association of Colleges (AoC) as an issue. There were no further questions raised by members and it was resolved that the progress report be noted. |
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| **COR/09/21** | **Appointment to the Board of the Corporation – Meeting of the Governors Appointment Panel 16 March 2021** |
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|  | The Chairperson advised the Board that the Governors Appointment Panel (GAP) had met on 16 March 2021 to consider the shortlisted application for the Independent member vacancies to the Board of the Corporation as agreed at the last Board meeting.It was further advised that the GAP had unanimously resolved that SS be recommended for appointment to the Board of the Corporation with effect from 25 March 2021 for a four-year period.The Chairperson also identified the proposed Committee and Governor Link arrangements for the proposed member.The Chairperson provided the Board with a brief overview of the skills set of the applicant and how the appointment would impact on the composition of the Board of the Corporation in a positive manner.After due discussion and consideration, the Board of the Corporation unanimously approved the recommendations as detailed and the CS undertook to implement the appointment and membership arrangements with effect from 25 March 2021.**Action: Corporation Secretary**  |
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| **COR/10/21** | **Minutes of the Transition Board Meeting held on held on 23 February 2021** |
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|  | The minutes of the meeting were received and noted, and the Chairperson provided the Board with a brief overview of the Board’s considerations. |
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| **COR/11/21** | **Matters Arising from the Minutes** |
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|  | The Chairperson stated that governance arrangements post-merger were scheduled to be considered at the 19 May 2021 meeting of the Board of the Corporation. It was further noted that the updated Instrument and Articles for the merged entity would also be presented at this meeting.**Action: Corporation Secretary**There were no further matters arising from the minutes of the meeting. |
| **COR/12/21** | **Further Education Quality Improvement Plan Update 2020/2021**  |
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|  | The DP presented a report, which provided members with a copy of the FE Quality Improvement Plan (QIP) for 2020/2021. The report also included a copy of the Quality Performance Indicators for 2020/2021 which included comparative data with the outcome performance for 2018/2019 and 2019/2020.The DP reminded members of the nine key objectives for the QIP with each objective being assigned to a member of the Leadership Team for delivery of the objectives and outcomes.The DP also provided the Board with a RAG Rated QIP progress report as at December 2020 and drew the Board`s attention to the following key areas of focus for the Leadership Team:* Foundation Learning.
* The below target position of student progress for MAP1.
* Student attendance.
* Apprenticeships.
* The completion of Navigate Skills Diagnostic which was below target.

For each of the key areas of focus the DP identified the issues of concern and outlined the progress and actions being taken to address the issues.Members were reminded that at the last meeting the main concern related to the engagement of some students in a small number of curriculum areas which had been exacerbated during the lockdown. The DP stated that the students had been prioritised on their return on 8 Match 2021 and support arrangements had been implemented to aid catch up. It was further indicated that personal barriers in respect of attendance were also being addressed. The positive improvements in attendance and engagement were highlighted.The DP further reported on the support being provided to the vulnerable cohorts (looked after children, young parents and those suffering with their mental health) arising from which their attendance had also increased.The DP reiterated that the priority of the Group was to not only focus upon attendance but also the progress a learner was making and further how students could be supported to achieve.Members raised a number of issues arising from the report as follows:* A member referred to Priority 7 and the innovative and flexible adult education programmes which had moved on significantly under remote learning. A question was asked with regard to adult students who had enduring caring responsibilities and whether they would continue to be able to undertake the majority of their course at home.

The DP confirmed this to be the case, adding that young people had been prioritised during the return to face-to-face learning while it had been recognised that for many adults there continued to be a need to study at home. Clarity was provided that for the majority of adults it was recognised that they could continue to learn from home excepting where their course was of a practical nature for which they needed to be on site.Consideration followed with respect to the likely position from September 2021. The DP indicated that consideration was being given to hybrid models. It was further stated that a lot had been learnt from the experience of remote learning and that the Group was exploring what support may be required for staff and students to enable future effective delivery of an on-line model. The PCEO added that the Group was mainly looking at this area for long courses (one year).There was confirmation that there was also currently a significant number of short courses being delivered on-line and that the Group would be seeking to continue this model of provision. * A further question was asked by a member in relation to progress of the skills diagnosis through the Navigate system.

The DP responded that this aspect was being prioritised via the Personal Support Mentors adding that discussion was also taking place as to how this could be built into the induction process. It was further indicated that information would be available post the Easter break to facilitate the measurement of impact. The DP added that following the introduction of the new system during lockdown take up had been mixed. The DP stated that it was considered to be an excellent product and that there was confidence students would benefit however the issue was how to build it into processes for September 2021.* A member highlighted the reference in a Governor Link report to the appointment of a new attendance officer for English and Maths and asked whether the appointment was having an impact.

The DP responded that over the past four weeks, which included the return to college, English attendance had increased from 68% to 71% and for Maths this had increased from 67% to 72%.There were no further issues raised by members arising from the report and after due discussion and consideration it was unanimously resolved that the progress report for the Quality Improvement Plan 2020/2021 be noted. |
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| **COR/13/21** | **Higher Education Improvement Plan 2020/2021** |
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|  | The DP presented to the Board a copy of the updated Higher Education Improvement Plan (HEIP) for 2020/2021.The DP reported that a lot of work was ongoing in relation to the action plan. The following aspects from the report were highlighted:* very little action could be taken in Year 2 to impact upon recruitment
* action was being taken via the Curriculum Planning Process as to how increasing recruitment in HE could be addressed
* Higher Apprenticeships and new programme developments were being addressed
* engagement for the majority of students continued to be from home for which the feedback was largely positive
* overall engagement was good.

The PCEO stated that debate had taken place at the HE Curriculum and Quality Committee as to how the HEIP could be brought more into line with the QIP.The view was expressed by a member that an important aspect was the knowledge of the Board with respect to the impact and evaluation of outcomes and the ability to gain cognisance of the work that was in progress. The PCEO confirmed that work was being undertaken with regard to this and the relevant data would be presented to Board members as soon as it was available.**Action: Deputy Principal**There were no further issues raised by members and it was unanimously resolved that theHigher Education Improvement Plan 2020/2021 be noted. |
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| **COR/14/21** | **Meeting of the HE Curriculum and Quality Committee held on 2 March 2021** |
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|  | The Chairperson of the Committee provided the Board of the Corporation with an overview of the main considerations of the Committee at the recently held meeting.The overview covered the following issues:* the ability of the HE Student Governor to attend meetings, as reported earlier in the meeting, and whether there may be an alternative format to facilitate engagement
* a similar issue with respect to the Co-opted Member for Sheffield Hallam
* the drafting of a Higher Skills Strategy which would be returned to during the summer
* the approach to pedagogy activity for which the team was well mobilised
* the slight change to the leadership and the sharing of the new management organisation chart
* a review of compliance of Consumer Law
* consideration of a revised performance evaluation document
* sight of the QIP as considered earlier in the meeting
* access and participation for November 2022
* the plans in place to conduct a review in the autumn of 2021
* discussion in relation to freedom of speech
* agreement that the team would review policies to ensure that they were digestible and approachable.

There were no questions raised by members and it was resolved that the overview of the meeting be noted. |
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| **COR/15/21** | **Meeting of the FE Curriculum & Quality Committee held on 10 March 2021** |
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|  | The Chairperson of the Committee provided the Board of the Corporation with an overview of the main considerations of the Committee meeting at the recently held meeting.The overview covered the following issues:* the updates to the Curriculum Area Development Reviews (CDAR)
* the progress of improvement in Apprenticeship provision
* consideration of the safeguarding and vulnerable persons report in terms of numbers, catch-up funding and effectiveness of pastoral support
* the posing of a question as to why the nominated Safeguarding Governor was not a member of the Committee
* consideration of a SEND update including the numbers supported across the College and the gaining of assurance that the students are being well supported
* the CDAR for Foundation Learning from which a number of issues had been identified and where there had been assurance action was being taken to address
* an update from the Construction CDAR including consideration of attendance and a change in the way staff were working
* the work associated with the Student Engagement Action Plan
* an update from the Student Governor which included the production of a newsletter, attendance at the AoC conference and plans to engage with the Student Mental Health Project
* a Quality of Education update and the help available to students to keep them engaged
* extensive consideration of the QIP
* the Navigation Skills Diagnostic
* careers and the limited opportunities for work experience noting that the Group had submitted its plans to the DfE which had subsequently been accepted and for which there would be no claw back of funding
* a Student Mental Health and Well-being update within which 279 from 1,334 students, having declared a mental health need, were being supported
* an update on Maths and English within which the progress point, at 73%, for Maths required improvement but it was hopeful a better picture would emerge at the next review post the Easter break.

There were no questions from members and it was resolved that the overview of the meeting be noted. |
| **COR/16/21** | **Actions from the Equality & Diversity Committee meeting held on 29 January 2021** |
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|  | The Link Governor for Equality & Diversity provided the Committee with a detailed overview of the items considered by the Committee and confirmed that all the identified actions had been closed.The Link Governor (SD) referenced the student journey during the pandemic and echoed the sentiments with respect to how hard staff had worked to support students.There were no matters raised by members arising from the update. |
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| **COR/17/21** | **Actions from the Safeguarding Committee meeting held on 24 February 2021** |
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|  | The Link Governor for Safeguarding provided the Committee with a detailed overview of the items considered by the Committee and confirmed that all the identified actions had been closed.The Link Governor (SD) reported that in advance of the merger the team had been working closely with CAMSFC adding that it was anticipated a Joint Safeguarding Policy would be presented to the next meeting of the Transition Board for consideration.**Action: Transition Board**There were no matters raised by members arising from the update. |
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| **COR/18/21** | **Financial Monitoring and Forecast Report including Management Accounts for the 6 months ending 31 January 2021**  |
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|  | The DFS presented a report, which provided members with the Financial Monitoring and Forecast report as at 31 January 2021. The report also included the Management Accounts for the same period.The DFS advised that the report had been considered in detail by the Resources Committee at its meeting on 16 March 2021 and that it had been recommended to the Board of the Corporation for approval.The DFS provided the Board with a brief overview of the key issues from the accounts as follows:* The pay to income ratio and cash balance positions.
* The overall position for the 6 Month period which was positive.
* The Financial Forecasts for 2020/2021 including the forecasted best, mid and worst-case scenarios for the year.
* The Income and Expenditure account including income, pay and non-pay costs.
* Capital Expenditure.
* Cash Flow including underlying cash flow.

The DFS further highlighted that:* 16-18 learner numbers were significantly above allocation for 2020/2021 and that this had resulted in additional funding for the Group of £786k to be made available by the ESFA.
* There had been confirmation of additional pension funding in-year.
* General non pay costs were currently under budget and stretch targets were in place.
* The EBITDA position was ahead of plan by £500k which was largely due to the phasing of the plan within which a positive position would be expected at this time of year.
* With respect to the forecast for the year a budget deficit of -£634k had been set and within which a mid-case outturn of -£25k had been forecast through to a worse-case of -£602k and best case of £613k. Currently the worst-case position was better than budget.
* The income and expenditure position was good and that the cash position, as at January 2021, was £9.5m which included land sales disposals. It was further advised that the underlying cash position was slightly improved which augured well for the financial year 2021/2022. It was also advised that the curriculum planning process for 2021/2022 was currently being undertaken with a view to presenting the draft budget proposal to the Board at its meeting in July 2021.

A member commented that it was good to see the Group’s financial position improving.There were no other issues raised by members arising from the report and after due discussion and consideration it was resolved that the report be noted and that the Management Accounts for the 6-month period up to 31 January 2021 be approved.  |
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| **COR/19/21** | **Board Assurance and Risk Management Update** |
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|  | The DFS presented the Board Assurance and Risk Management update which had been considered in detail by the Audit Committee at its meeting on 25 November 2020.Members were reminded that when Covid-19 occurred 12 months ago a separate risk log was introduced to manage the impact of the pandemic. It was noted that the intention was to close the log down as business returned to normal and that the updated log as at February 2021 had been included within the supporting papers for information.With respect to the Board Risk Assurance Framework it was reported that there were four risks for which there had been a reduction in the risk score:* greater certainty in respect of learner numbers meant a reduction in income due to student numbers (Ref 1) was less likely
* the receipt of additional in-year funding and confirmation of the allocation for 2021/2022 provided more certainty in respect of income sources (Ref 2)
* the retention and recruitment of staff (Ref 9) had been mitigated against via the successful implementation of additional staff wellbeing measures
* 16-18 learner numbers were ahead of allocation and plan; the forecasted financial performance for 2020/2021 was better than budget; and there had been receipt of additional in-year income and confirmation of the funding allocation for 2021/2022 each of which supported a reduction in the risk associated with financial sustainability (Ref 14).

It was further reported a new risk had been introduced in respect of the ability to maintain operations and safe systems of work and study during a pandemic. There was confirmation that the Group had established a clear plan for the safe and effective return of staff and students to on-site activity in line with the latest guidance. It was noted that the Committee had recommended that the following risk be escalated to the Board of the Corporation:* Failure to manage the impact of the potential merger which could have a negative impact in destabilising the Group.

There were no issues raised by members arising from the report and after due consideration it was resolved that the Audit Committee’s recommendation in respect of risk escalation be approved. |
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| **COR/20/21** | **FE Commissioners Letter (February 2021) and Revised FE Financial Benchmarks** |
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|  | The DFS presented a report which included a copy of a letter dated 22 February 2021 from the FE Commissioner to all colleges which outlined revised FE Commissioner Financial Benchmarks for Colleges.Members were referred to the appended benchmarks. The DFS stated that the benchmarks were not intended to be a trigger for intervention activity and that they would form part of the reviews of the performance of colleges.The new benchmarks were reported as follows:* Adjusted Operating Surplus/Deficit (as a % of income)
* Debt Service Cover Ratio
* Cash Days in Hand
* Adjusted current ratio
* Pay costs (as a % of income)
* Financial health grade.

The DFS confirmed that the benchmarks had been worked through and applied to the Group in terms of both the previous year and the outcomes forecasted for 2020/2021 as at Period 5.The key issues arising from the revised benchmarks in terms of the TTCG performance were as follows:* in 2019-20 the Group achieved 2 of the benchmarks
* in 2020/2021 the performance as at Period 5 was achievement of 5 from the 6 benchmarks.

In terms of the one area of non-achievement, the Adjusted Operating Surplus/Deficit, the DFS stated it was forecast that the measure would not be met adding that in order to attain the benchmark an operating surplus of £337k would be required. A question was asked by a member as to the role of the benchmarks within the newly instituted annual conversation with the ESFA. The DFS responded that it was anticipated that performance against the benchmarks would be addressed within this meeting. It was reiterated that the letter from the FE Commissioner states that breaching the benchmarks in themselves was not likely to trigger intervention.A member commented that they found the new financial benchmarks very helpful, that they provided clarity and further there was encouragement in terms of the high level of green RAG rating apportioned to the Group’s performance.There were no further issues raised by members arising from the update and it was resolved that it be noted. |
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| **COR/21/21** | **Meeting of the Resources Committee Meeting held on 16 March 2021** |
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|  | Further to a request from the Chairperson of the Resources Committee there was agreement that reporting of this item be deferred until the next meeting of the Board of the Corporation.**Action: Corporation Secretary** |
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| **COR/22/21** | **Any Other Business** |
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|  | There were no matters raised under any other business. |
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| **COR/23/21** | **Date of Next Meeting** |
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|    | It was noted that the next scheduled meeting of the Board of the Corporation would be held at 5.30 pm on Wednesday 19 May 2021. **Action: Corporation Secretary**The meeting closed at 6.55pm.JH joined the meeting during consideration of agenda item 3(b) at 6.26pm.KA left the meeting during consideration of agenda item 3(d) at 6.30pm. |